

# 2013 NSW Landcare Awards

[www.landcareonline.com.au](http://www.landcareonline.com.au)



## ENTRY FORM

ENTRIES CLOSE 30 JUNE 2013



Department of  
Primary Industries

### HOW TO APPLY

Applicants must answer all the criteria for their nominated award category in the 2013 NSW Landcare Awards **Categories and Criteria**.

All entries **MUST** include:

- 1. Completed Entry Form:** Your completed entry form should be emailed or posted to the Landcare Awards Coordinator along with any supporting documents, and should also include the following:
  - Details for both the applicant/nominee and the nominator (if different)
  - Information that demonstrates how the applicant/nominee meets ALL criteria in the nominated award category
- 2. Nomination:** Applicants must address **ALL** the criteria of their nominated category within a 1500 word limit and demonstrate how they directly meet each of the specific criteria in their nominated award category.
- 3. Referees:** Please include contact details for two referees that the judging panel may contact when your application is being assessed.
- 4. Photographs:** Applicants must submit two photographs that adhere to the following guidelines:
  - Photographs must be digital, high resolution files in JPEG or TIFF format and a minimum of 1MB in size
  - To be safe, set your camera on the highest possible resolution setting
  - Take photographs in landscape orientation (sideways, not up and down) and don't leave the date stamp on your camera
  - Photographs with people are preferable. The Landcare Awards are about recognising the dedication and commitment of the people involved – we want to see you!
  - Photographs must be saved separately and not included in Microsoft Word or PDF documents

**Note re. Supporting Documentation:** Applicants are urged to only include supporting documentation if explicitly requested in the criteria of your nominated category or absolutely essential to demonstrate how you have addressed the criteria. Any supporting documentation that is included must be either emailed along with your entry form or saved onto a CD or external USB drive and sent to the Landcare Awards Coordinator. Please do not send hard copies of supporting documents.

\*Please note, entries that do not include each of the items listed above may not be accepted

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CARING  
FOR  
OUR  
COUNTRY



Coastcare



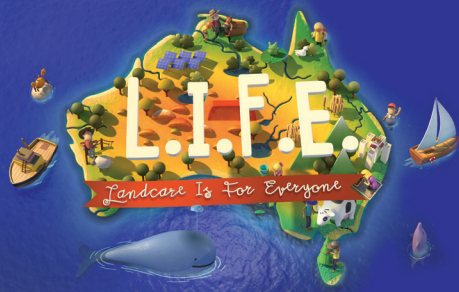
Landcare  
Australia



QANTAS



Agribusiness



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### HOW TO USE THIS FORM

Click within each field type. The completed entry form must be emailed to the Landcare Awards Coordinator or saved onto a CD or USB drive with all supporting documents, and posted. Please be sure to complete the check list at the end of the entry form before you submit it.

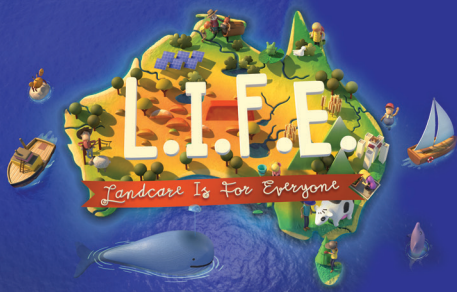
### SELECT CATEGORY FOR ENTRY

Please select the category below that you are submitting an entry for and click on the category to see the relevant criteria that you need to address.

- Individual Landcarer Award
- Landcare Facilitator or Coordinator Award
- Innovation in Sustainable Farm Practices Award
- Partnerships with Landcare Award
- Junior Landcare Team Award
- Westpac Agribusiness Innovative Young Landcare Leader Award
- Indigenous Land Management Award
- Coastcare Award
- Qantas Landcare Innovative Community Group Award

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### APPLICANT or NOMINEE DETAILS

Please include details here for the person or group/network/organisation that is being nominated. As the applicant or nominee you will be the first point of contact for all correspondence related to this application.

If you are nominating an individual or group/network/organisation, do they know they have been nominated?

Yes  No

Title  Dr  Mr  Mrs  Miss  Ms

First Name

Last Name

Position

Group/Organisation

Postal Address

Suburb  State  Postcode

Email Address

Website URL

Phone  Fax  Mobile

### NOMINATED BY (if different from above)

Title  Dr  Mr  Mrs  Miss  Ms

First Name

Last Name

Position

Group/Organisation

Postal Address

Suburb  State  Postcode

Email Address

Phone  Fax  Mobile

### REFEREES

Please provide the names of two independent referees that can verify the ability of the applicant or nominee to meet the criteria of the relevant category.

#### Referee 1

Name:

Organisation:

Relationship to Nominee:

Phone:

Mobile:

Email Address:

#### Referee 2

Name:

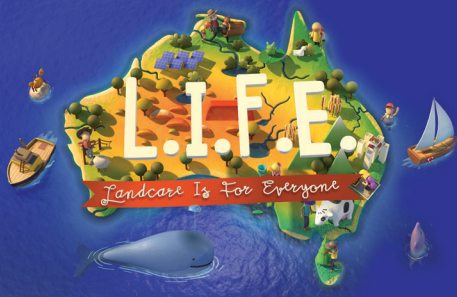
Organisation:

Relationship to Nominee:

Phone:

Mobile:

Email Address:



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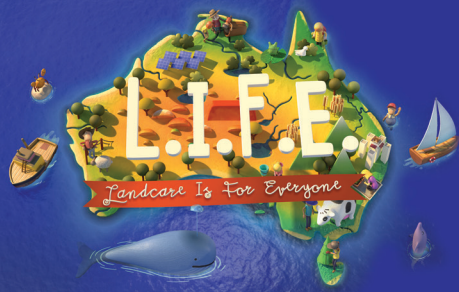
ENTRIES CLOSE 30 JUNE 2013



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### NOMINATION

Please ensure that you address **ALL** the criteria for your chosen category in this section which is limited to a maximum of 1500 words. You can read the criteria for your chosen category by clicking on the relevant link on page two of this form.



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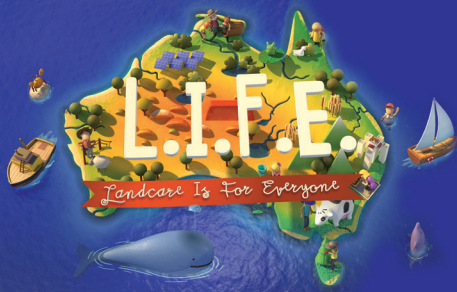
### ENTRY RULES AND CONDITIONS

1. Acceptance of an entry into the 2013 State and Territory Landcare Awards is at the sole discretion of **Landcare Australia Limited (LAL)** and **Department of Primary Industries (DPI)** to the extent that LAL and DPI can refuse to accept or reject any entry without providing a reason.
2. The **DPI** accepts no responsibility for nominations not received by the final date.
3. Entries must be electronic, submitted typed into the entry forms that can be downloaded from [www.landcareonline.com.au](http://www.landcareonline.com.au) or saved onto a CD or external USB drive and posted. All entries must include images of the project as high-resolution (300dpi) JPG or TIFF files saved onto CD or emailed. All entries that are saved on a CD and posted to the Landcare Awards Coordinator will be at the expense of the entrant.
4. Nominees can enter only once in each category.
5. Winners from the 2011 and 2012 State and Territory or National Landcare Award winners are not eligible to re-enter the same category.
6. The prize for each State and Territory Landcare Awards is determined by the State Organisation running the awards.
7. The decision of the judges will be final and no correspondence will be entered into.
8. The nominee or applicant acknowledges and agrees that **LAL** and **DPI** does not accept any responsibility for errors or omissions reproduced in the presentation or the nominee or applicant's supplements, or for work lost, or damaged under any circumstance.
9. Except for the category finalists and winners, which will be retained by **LAL** and **DPI**, all other entries accepted into the competition may be destroyed. The entrant grants **LAL** and **DPI** permission to show the entries at the 2013 State and Territory Landcare Awards Presentation and at such other places and at times as deemed appropriate in the sole discretion of **LAL** and **DPI**. No entry will be returned to the entrant.
10. Awards are contingent upon the nominee or applicant permitting **LAL** and **DPI** or their agents to publish sufficient information about the entry so that the general public can understand it. This information may be used for promotional purposes for the awards.
11. Entries may be submitted by a representative of a company/organisation or individual who, working alone or in a team, are primarily responsible for the project.
12. Joint entries that represent the work of several groups or organisations are accepted where approval of accreditation is required by either party, this will remain the sole responsibility of the nominee or applicant. **LAL** and **DPI** or the Landcare Awards Coordinator bear no responsibility for obtaining accreditations regarding the origination of any entries. Only one prize will be awarded and this will be to the entrant that has made the submission.
13. Current **DPI** and **LAL** employees or their immediate family members are not eligible to enter. Former employees may enter but may not submit entries based on their work at **LAL** or **DPI**.
14. Entries must be in English.
15. The submission of all relevant information to the judges is the responsibility of the nominee or applicant however judges may seek further information or clarification if necessary.
16. The judges reserve the right not to award finalists or winners within categories or to move entries within categories.
17. **LAL** and **DPI** reserve the right to use at any time the information from the entries including photographs in any marketing or public relations promotion for the sole purpose of promoting Landcare and the ethos. All rights are reserved.

### PROPRIETY INFORMATION

Information contained in submission

1. **DPI** and the judges will use information disclosed in submissions and entries for evaluating the entry.
2. Information contained in entries may be used by **LAL**, **DPI** or its agents in preparing press and promotional information describing the entries.
3. Each entry is submitted in expectation of winning the competition and the subsequent publication of press and promotional information describing the entry. **DPI** or **LAL** may develop potentially published articles including such information and offer them for publication.
4. No guarantee of confidentiality can be provided, however if there is information associated with an entry that the nominee or applicant wishes to remain confidential, the nominee or applicant should first contact the **DPI** Landcare Awards Coordinator.
5. Winners of national categories at the 2013 State and Territory Landcare Awards subsequently become finalists of the 2014 National Landcare Awards (excluding the People's Choice category winner, or any special state specific category winners).



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### CONDITIONS OF ENTRY

IT IS A CONDITION OF ENTRY THAT YOU HAVE READ AND ACCEPTED ALL ENTRY RULES AND CONDITIONS.

1. I confirm that the information in this entry/nomination is true and correct to the best of my knowledge as at the date the entry was submitted.
2. I agree to all the entry rules and conditions defined on the previous page.
3. I agree that except for information clearly labelled as confidential, all information contained in the entry form and supporting materials, including photographs will be used by Landcare Australia Limited and Department of Primary Industries (DPI) or its agents in preparing press and marketing materials to promote the 2013 State and Territory Landcare Awards and 2014 National Landcare Awards and other times to promote Landcare.
4. The Department of Primary Industries (DPI) reserves the right to declare any entry ineligible if, in reasonable opinion of Department of Primary Industries (DPI) the nominee or applicant is unable to represent or promote the Awards in a satisfactory manner or if it does not answer the criteria.
5. The decision made by the Judging Panel is final and no correspondence will be entered into.
6. The Department of Primary Industries (DPI) accepts no responsibility for entry submissions not received by the closing date.
7. Each nomination will be judged by a panel. Decisions will be based on the following:
  - The nominee or applicant having directly addressed ALL criteria
  - Information provided in response to questions within the entry form
  - Interview or site visits if deemed appropriate by the judges
  - Reference checks if deemed appropriate by the judges
8. **Judging Panel**
  - Judges selected by each state body will be an independent panel, which may include representatives from local and state government, regional NRM or CMA bodies, Landcare groups or networks, and other relevant organisations
  - Judges will be selected by each state body based on abilities and expertise and will sign and return a confidentiality agreement before being able to participate in the judging process
  - If a judge has an association with a nominated individual, group or organisation, the state body may deem that judge unsuitable to judge the entry or the state body may implement a conflict or interest process.

I have read and accept all Conditions of Entry.

Name of Nominee or Applicant:  Date:

### ENTRY CHECKLIST

Please read the following list and check that you have included everything before you submit your entry. Have you?

- Completed all parts of the entry form?
- Read and accepted all conditions of entry?
- Addressed ALL criteria for your nominated category within a 1500 word limit?
- Provided two high-res photographs that adhere to the photo guidelines?
- Provided details for two referees that may be contacted by the judging panel?