

2011 Murrumbidgee Regional Landcare Awards

Application Guidelines

The following guidelines are to assist you when completing the 2011 Murrumbidgee Regional Landcare Awards nomination process. Remember applications close 5.00pm Friday, 25 February 2011.

The guidelines below have been adapted from the National Landcare Awards requirements. By following these guidelines, entrants will be able to progress to the State and National Awards if successful at the Regional Awards.

TIPS AND RULES

- Incomplete entries will not be accepted.
- You need not to have met all criteria, but you should show how you are working towards each one.
- You don't have to be in a Landcare group to enter.
- 2009 Murrumbidgee Regional Landcare Award winners cannot enter an application for the same project in any category which won an award in 2009. However, nominees and finalists who didn't win their category in 2009 may enter the 2011 awards.
- Photographs submitted with your entry may be used for publicity purposes.
- Entries will not be returned – do not include original material.
- The entrants' application should be typed (excluding entry form). Hand written applications will not be accepted. Please submit your application in both electronic and hard copy formats.
- The judge's decision is final and no correspondence will be entered into.

CHECKLIST FOR ENTRIES

Each entry must include the following: (Please note, entries that do not include each of these items may not be accepted)

1. Completed entry form.
2. Summary highlighting the main points of your entry (maximum 300 words).
3. Your application. Ideally this will address each of the criteria for your category (no more than 250 words per criteria).
4. Supporting documentation. This must be relevant and must show how you have addressed the selection criteria. Documentation can include plans, maps and publications, before and after photos and/or media coverage.

GUIDELINES AND TIPS FOR PHOTOGRAPHS

- Digital photos are preferable; please include these on a CD with your entry.
- Please submit JPEG or TIFF files.
- To be safe, set your camera on the highest possible resolution setting.
- Take photographs in landscape orientation (sideways not up and down).
- Photographs with people are preferable. The Murrumbidgee Regional Landcare Awards are about recognising the people involved – we want to see you.
- When taking photographs of people outdoors, preferably have hats and sunglasses removed and use a flash.
- Please don't leave the date stamp on your camera.